



Ambasciata d'Italia a Teheran
Document Checklist for University Enrollment

1	Application Form (D) completely filled and signed
2	Three (3) recent photographs 35x40 mm with white back-ground (not photoshop), Name and date of birth of the applicant have to be written backwards.
3	Confirmation of Pre-admission for the chosen course through the website www.universitaly.it
4	Admission letter
5	Hotel reservation in the university city, with the applicant's name (minimum for the first 10 days of stay); invitation letter from Italy (tourism invitation letter) and copy of the invitor documents (Passport, residency card and ID card.) for those who want to stay at a relative's home.
6	Original & 3 photocopies of the first page of the passport (A4 page) (minimum passport validity should be 3 months after the expiry of visa validity, with at least two unused visa pages); copy of any previous Schengen visa with exit and entry stamps.
7	For courses in English/ Italian, original and Copy of the language certificate: (validity for these documents are for 2 years) -For English courses in at least B2 level with at least the minimum marks indicated: IELTS - 6, TOEFLE - 78, TOLIMO - 600, FCE – 169, DUOLINGO - 90 -For courses in Italian, at least level B2 of the certifications recognized by the MIUR for the purpose of obtaining the "Italian Quality Certification - CLIQ" (CELI, CILS, Roma Tre and Dante Alighieri).
8	Original of the Italian translation and Copy of the whole set Italian translation of the final 12-year diploma and the four-year report with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice (only for Bachelor's Degree courses) Original Documents (in Farsi) are required.
9	Original of the Italian translation and Copy of the whole set of Italian translation of the final bachelor's degree and the four-year report with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice (only for Master's Degree courses). Original Documents (in Farsi) are required.
10	Original of the Italian translation and Copy of the whole set of Italian translation of the final master degree and the two-year report with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice (only for Ph.D. students). Original Documents (in Farsi) are required.
11	Bank statement and financial means of the last 3 months in English (should be same account), in the name of the student and/or parents. In case of married applicants, they should provide their own and/or spouse. The bank statement should not be older than week from the date of submission of the visa application. In case of parents / spouse bank statement, the original of Shenasnameh and Original translation are required.
12	Original of the Italian translation and Copy of the whole set Italian translation of the identity card (shenasnameh) with the legalizations of the Ministry of Foreign Affairs and the Ministry of Justice. Original Documents (in Farsi) are required.
13	Shenasnameh, employment contract, social insurance, tax declaration (Original copy and translation in Italian or English) for both parents. (These additional documents are optional and are required to complement and clarify applicant's financial status).
14	Copy of adequate Medical Travel insurance for the first month with minimum coverage of 30,000 Euro.
15	Copy of the flight ticket or reservation with the name of the applicant; flight bookings (one way) must be between 15 August 2023 and January 2024.
16	Original scholastic confirmation of the high school diploma and pre university degree (Persian language). Another Scholastic confirmation should be sent to the Italian Consulate at the postal code-1917686913
17	Only for "Laurea Magistrale NON a Ciclo Unico": Detailed description in Italian or in English of each exam taken as part of the previous Laurea (or Diploma Supplement), only if required by the Italian University. This is not an Embassy requirement.

Declaration:

I understand that an application without a complete set of documents (see the checklist above) may result in the refusal of my visa application. Incomplete applications will not be accepted. The submission of a complete file does not guarantee the issuance of a visa. The Italian Embassy reserves the right to request additional documents if deemed necessary for a better evaluation of the request.

Applicant's Signature

Date



**Ambasciata d'Italia
Teheran**

ACADEMIC YEAR/ANNO ACCADEMICO.....
CANDIDATE INFORMATION/DATI DEL CANDIDATO

SURNAME/COGNOME:.....

NAME/NOME :.....

SEX/SESSO: Male / Female

FATHER'S NAME/PATERNITA':.....

DATE OF BIRTH/DATA DI NASCITA:.....

PLACE OF BIRTH/LUOGO DI NASCITA:.....

MARITAL STATUS/STATO CIVILE:.....

NAME AND SURNAME OF SPOUSE/NOME E COGNOME DEL
CONIUGE:.....

ADDRESS IN IRAN/INDIRIZZO IN IRAN:

..... TEL 1 (mobile)/(CELL):

TEL 2 (Home)/(CASA):

TEL 3 (Parents)/(GENITORI):

TITLE OF GRADUATING COMPLETED/TITOLO DI STUDIO CONSEGUITO:

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ACHIEVEMENT DATE OF GRADUATION/DATA CONSEGUIMENTO TITOLO DI STUDIO:

.....

REPORTED GPA/VOTO FINALE DEL TITOLO CONSEGUITO:

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CHOSEN UNIVERSITY COURSE/CORSO DI LAUREA PRESCELTO:

.....

CHOSEN UNIVERSITY (CITY)/UNIVERSITA' PRESCELTA (CITTA'):

.....

EMAIL:.....

DATE/DATA:.....

SIGNATURE/FIRMA

